

Approved by the Governing Council  
of the All-Russian Public Organization  
“Russian Geographical Society”

Minutes of meeting dated  
September 14, 2017, № 4

## **Regulation on the Russian Geographical Society Centers Created Abroad**

### **1. General provisions**

1.1. This Regulation on the Russian Geographical Society All-Russian Public Organization centers (hereinafter referred to as the Regulation) defines the procedure for the creation and activities of Russian Geographical Society centers abroad (hereinafter the Center).

1.2. The Center is an organization whose activities are aimed at popularizing Russia’s geographical, historical and cultural heritage and encouraging the purpose and objectives of the Russian Geographical Society (hereinafter the Society) in the territory of a foreign state.

1.3. The Center activities shall include the following functions:

1.3.1. It shall ensure the participation of foreign citizens and compatriots residing in the country where the Center is located in such events as researches, expeditions and other public activities conducted by the Society in the territory of the Russian Federation and abroad.

1.3.2. It shall promote the extension of reliable geographical, historical, ecological, and statistical information about Russia.

1.3.3. It shall attract broad public attention to the unique historical, cultural and geographic features of Russia.

1.3.4. It shall establish long-term relations with geographic societies and other organizations in the territory of foreign states.

### **2. Procedure for founding, registering and terminating the work of the Centers**

2.1. The Center may be created by legal entities or individuals’ initiative in accordance with the legislation of the state where the Center is planned to be established, in compliance with the requirements provided for in this Regulation.

2.2. The Center shall be neither a structural subdivision, nor a branch, nor a representative office of the Society.

2.3. The Center may be created as an independent legal entity or on the basis of an existing organization.

2.4. The procedure for the establishment of the Center as an independent legal entity is as follows:

2.4.1. An individual or legal entity (hereinafter referred to as the Center's Founder) shall apply to the Executive Directorate of the Society with a written proposal to create a Center.

2.4.2. The proposal should contain information on the proposed structure of the Center, founders and management bodies.

2.4.3. Draft founding documents of the Center (originals and translated into Russian), a schedule of necessary arrangements to create the Center, the Center's work plan for a calendar year and information on the sources of funding should be annexed to the proposal.

2.4.4. The Executive Director of the Society shall review the documents specified in paragraphs 2.4.1-2.4.3 of this Regulation and decide whether to consider the issue further by the Governing Council of the Society or not.

2.4.5. The decision to create the Center or to refuse to create the Center shall be taken by the Governing Council of the Society. The Executive Directorate of the Society shall notify the Founder of the Center of the decision taken.

2.4.6. The founder of the Center shall register a legal entity in accordance with the draft documents specified in paragraphs 2.4.1-2.4.3 of this Regulation in the manner established by the legislation of the state where the Center is established.

2.4.7. Copies of the founding documents of the Center, the approved work plan for a calendar year with information on sources of funding translated into Russian and apostilled shall be submitted to the Executive Directorate of the Society.

2.4.8. After submitting the documents specified in paragraph 2.4.7 of this Regulation, the Company and the Center shall sign a cooperation agreement.

2.5. The procedure for the establishment of the Center on the basis of the existing organization is as follows:

2.5.1. The organization (hereinafter Initiating Organization) shall apply to the Executive Directorate of the Society with a proposal to create the Center on its own basis. The proposal should be sent on the Initiating Organization letterhead signed by its authorized representative.

2.5.2. The proposal should contain information on the proposed structure of the Center, founders and management bodies and the duration of their terms of office.

2.5.3. The copies of the constituent documents of the Initiating Organization, translated into Russian and apostilled, a schedule of necessary arrangements to create the Center, the Center's work plan for a calendar year and information on the sources of funding should be annexed to the proposal.

2.5.4. The Executive Director of the Society shall review the documents specified in paragraphs 2.5.1-2.5.3 of this Regulation and decide whether to consider the issue further by the Governing Council of the Society or not.

2.5.5. The decision to create the Center or to refuse to create the Center shall be taken by the Governing Council of the Society. The Executive Directorate of the Society shall notify the Initiating Organization of the decision taken.

2.5.6. The Initiating Organization shall organize the creation of the Center in accordance with the documents specified in paragraphs 2.5.1-2.5.3 of this Regulation.

2.5.7. Copies of the documents confirming the establishment of the Center, the Center's work plan for a calendar year with information on sources of funding translated into Russian and apostilled shall be submitted to the Executive Directorate of the Society.

2.5.8. After providing a copy of the order or other directive on the opening of the Center, the Society and the Initiating Organization shall sign an agreement on cooperation.

2.6. The Head of the Center shall be appointed in agreement with the Executive Directorate of the Society for a period established by the constituent documents of the Center, and in case the Center is established on the basis of an existing organization, for the period established by the decision of the head of such an organization to open the Center in accordance with the documents specified in paragraph 2.5 .2 of this Regulation.

2.7. The Center's activities shall discontinue upon the termination of the cooperation agreement.

2.8. After the Center liquidation activities, copies of corresponding documents should be sent to the Executive Directorate of the Society.

### **3. Rights and responsibilities of the Center**

3.1. The Center shall operate in accordance with this Regulation, the cooperation agreement between the Society and the Center, the constituent documents of the Center, the work plan of the Center coordinated with the Executive Directorate of the Society in the manner established by this Regulation, as well as other documents.

3.2. The Center shall provide full information about its activities upon the request of the Executive Directorate of the Society.

3.3. The Center shall have the right to use the trademarks and the name of the Society as established by the Cooperation Agreement. At the termination of the Center's activities following the cooperation agreement termination, the Center shall not be entitled to use the trademarks and the name of the Society.

### **4. Planning, performance and reporting**

4.1. Annually, not later than November 1 of the current year, the Center shall submit the Center's draft work plan for the next calendar year indicating the sources of funding to the Executive Directorate of the Society for approval.

4.2. The Executive Directorate of the Society shall review the Center's draft work plan and, in the absence of any comments, shall approve it.

4.3. If there are any comments, the Executive Directorate of the Society shall return the draft work plan of the Center for revision.

4.4. The Society shall provide methodological, organizational and informational support for the implementation of the activities provided for by the Center's work plan.

4.5. Annually, not later than January 10 of the year following the reporting year, the Center shall submit a report on the activities in the corresponding calendar year to the Executive Directorate of the Society.

## **5. Responsibilities of the Society and the Center, cooperation agreement termination**

5.1. The Society shall not be liable for the obligations of the Center.

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5.3. The Center shall be liable for any harm to the Society caused by its activities, including reputational damage, and it shall undertake to compensate it in full if such damage arises from its fault.

5.4. The cooperation agreement can be terminated both by the decision of the Society or by the decision of the Center or the organization on the basis of which the Center was created. When the Society takes a decision to terminate the cooperation agreement, the Executive Directorate of the Society shall notify the head of the Center or, in case when the Center was opened on the basis of an existing organization, the head of this organization. When the Center takes a decision to terminate the cooperation agreement, the head of the Center or the head of the organization on whose basis the Center is opened shall notify the Executive Director of the Society.

5.5. The Society has the right to terminate the cooperation agreement if the Center fails to comply with the terms of this Regulation or the cooperation agreement.

5.6. The cooperation agreement may also be terminated unilaterally by the decision of the President of the Society, the Governing Council of the Society, the Executive Director of the Society.

5.7. The cooperation agreement shall be considered terminated within 30 (thirty) calendar days of the date when one of the parties notifies the other as specified in paragraph 5.4 of this Regulation, except in cases when such a notice sets a different term for termination of the Agreement.