

PROVISION

of the Annual International Educational Campaign "Geographical Dictation"

Moscow, 2019

1. General provisions

- 1.1. The present provision defines the order and conditions of holding the annual international educational campaign "Geographical Dictation" (hereinafter – Dictation).
- 1.2. The Organizer of the Dictation is the All-Russian non-government organization "Russian Geographical Society" (hereinafter – RGS, Society).
- 1.3. The general management of preparation, carrying out and summing up of the results of the Dictation is carried out by Organizing Committee; operational management is held by the Working group. The structures of the Organizing Committee and the Working group are formed of the list of representatives of the RGS, partner organizations and executing organizations.
- 1.4. Questions for the Dictation are developed by a group of authors which is formed by the Working group from the representatives of profile educational, scientific institutions and from the representatives of specialized organizations dedicated to the development of intellectual games.
- 1.5. Dictation tasks pass the obligatory examination. Working Group forms the Expert Commission from the professional geographers. As the result of examination the group of authors adjusts questions if necessary.
- 1.6. Dictation is carried out at the venues in all constituent units of the Russian Federation and in foreign countries.
- 1.7. Information support is given by the international, federal and regional media.
- 1.8. Full information on the Dictation is provided on the website <http://dictant.rgo.ru> (further – Dictation's Website).

2. Aims, goals and principles of the Dictation

- 2.1. Dictation is carried out aiming at promotion of geographical knowledge and increasing the interest towards geography of Russia.

2.2. Goals of the Dictation:

- providing the opportunity to inhabitants of Russia and citizens of foreign countries to participate in the intellectual competition in geography and to get know the result;
- motivation of various strata of population to study the geography of the native land, the knowledge of which is the integral component of education;
- increasing the interest to Russia and spreading the trustworthy information about Russia abroad;
- drawing the attention of mass media to the question of geography promotion.

2.3. Carrying out of the Dictation is based on following principles:

- *principle of voluntariness* of participation in the Dictation, its preparation and carrying out;
- *principle of openness* – everybody can take part in the Dictation, irrespective of age, education, social set-up, religion and nationality;
- *principle of availability* – participation in the Dictation is carried out on the non-repayable basis; each participant of the Dictation is provided with the writing form of the Dictation and with the task form of the Dictation; the check-up of the Dictation and obtaining of the results are guaranteed in case of having the **Individual Identification Number** which is provided during participation in the Dictation;
- *principle of anonymity* – participants of the Dictation do not enter their name;
- *principle of competence* – experts in the field of geography and creation of intellectual games participate in preparation of questions of the Dictation and in check-up of works;
- *principle of unity of time, the order of writing and check-up criteria* – the Dictation is carried out at one day at the same (local) time in all constituent units of the Russian Federation and in foreign countries; participants of the Dictation get equal time for performance of task; all tasks are checked-up and measured by unified criteria;
- *principle of the barrier-free environment* – participation on the Dictation is available for physically challenged people, sight-disabled persons.

3. Participants of the Dictation

- 3.1. Residents of Russia or foreign countries with the knowledge of Russian/English, irrespective of age, education, social accessory, religion and nationality can participate in the Dictation.
- 3.2. Participation in the Dictation is possible irrespectively of the participant's residence via addressing any venue of the Dictation. The address of the nearby venue can be found on the Dictation's Website.

4. Venues of the Dictation

- 4.1. Any organizations of Russia or foreign countries including organizations of general education, organizations of professional education, educational organizations of higher education, scientific, public organizations, regional offices of the Russian Geographical Society, RGS Centers abroad, Russian Centers of Science and Culture abroad and others can perform as the venues for the Dictation.
- 4.2. The venue of the Dictation is subject to obligatory registration on the Dictation's Website within the specified registration timeframes. Registration of the venue after the specified timeframes is not allowed. Following the registration on the Dictation's Website the Application Form of the venue needs to be filled out via Personal account page. After registration the Application Form will be checked-up by the moderator. Appropriate applications will be published on the Dictation's Website.
- 4.3. Whenever possible the venue of the Dictation organizes barrier-free entrance for disabled people: availability of special elevators / ramps, availability of elevators, wide doors; information in the appropriate form for disabled, admission of sign language interpreter, admission of a seeing-eye dog and other conditions of availability of the venue. Information on those kind of opportunities of the venue is to be specified in the Application Form.
- 4.4. Specialized venues or specialized rooms for sight-disabled persons can be organized on the venues of the Dictation. In this case the special variant of the Dictation for sight-disabled persons is to be provided by responsible managers of the venue. Information on availability of the venues for sight-disabled people is to be published on the Dictation's Website in the section "Geography of Dictation".
- 4.5. The Head of the organization responsible for the Dictation serves as the Head

of the venue. Person appointed by the Head of the venue to be responsible for carrying out of the Dictation serves as the Responsible manager of the venue.

- 4.6. At the time of preparation for the Dictation venues receive full information, advisory and methodical assistance, and the access to all necessary documents in Russian and English language on the Personal account page: to the writing forms of the Dictation, to the instruction for carrying out the Dictation; to task forms of the Dictation, to the scenario plan of the Dictation and to the presentation materials to display on the screen.
- 4.7. The venue undertakes obligations for organization and carrying out the Dictation, including:
- providing the participants of the Dictation with equipped rooms with seats, screen projector unit and other equipment for demonstration of tasks of the Dictation;
 - printing out the Dictation writing forms according to the amount of persons who wish to participate in the Dictation and according to the seat capacity of the venue;
 - printing out the Certificate of participation in the Dictation according to the seats amount and providing participants with these Certificates;
 - printing out the Dictation task forms according to the amount of persons who wish to participate in the Dictation and according to the seat capacity of the venue;
 - providing participants of the Dictation with pens or pencils (whenever possible);
 - involving of specialists in geography, teaching staff and celebrities among travelers, writers, public persons, actors, journalists, TV presenters, politicians (whenever possible) to the reading out of the Dictation;
 - carrying out photo and/or video shooting of the Dictation (whenever possible);
 - organization of the educational and (or) entertainment program promoting the spread of geographical knowledge and cultivation of the interest to geography, educational tourism, environmental protection and other areas on the day of the Dictation;
 - scanning and uploading the copies of the filled up Dictation forms on the Dictation’s Website;
 - providing photos and short information report on the results of the Dictation.
- 4.8. Operation of scientific, educational, public and other organizations as the venue of the Dictation is carried out on a voluntary and free-of-charge basis.

Volunteers can be involved to the venue for assistance where relevant. Expenses on printed forms production, stationery acquisition, use of office equipment and rooms are covered by the organization hosting the Dictation venue.

- 4.9. Head of the venue is responsible for observation of the principles and the order of the Dictation. In case of discovering of violation of the principles and the order of the Dictation, Organizer of the Dictation reserves the right:
- to expulse the underperforming venue from the list of venues of current year (with nullification of the Dictation's results on specified venue) and to prohibit the participation of this venue in the next year's Dictation;
 - to publish the information about the unconscientious performance of conditions of carrying out of Dictation by the Head of the venue.

5. Organization and carrying out of the Dictation

- 5.1. Dictation is carried out on single day in all constituent units of the Russian Federation and in foreign countries. Date and time of the Dictation and other important dates are specified in Stipulation 6 of the present Provision.
- 5.2. Dictation consists of four variants:
- 1) variant in the Russian and English languages for carrying out of the Dictation on the territory of the Russian Federation and foreign countries;
 - 2) variant in the Russian and English languages for sight-disabled people;
 - 3) one variant for online Dictation in the Russian and English languages;
 - 4) one variant for demonstration in the Russian and English languages.

All variants of the Dictation are identical on degree of complexity.

- 5.3. The tasks of the Dictation consist of closed-ended questions, including the tasks set in a specific order, the choice of excess option from a group of options, match making and other tasks developed on the basis of general and secondary educational programs for geography in the Russian Federation.
- 5.4. Variant of the Dictation consist of 40 questions divided into two parts depending on the degree of complexity. The first part (10 questions) of basic level ("geographical training") is prepared on the basis of well-known geographical facts, the second part (30 questions) demand to apply figurative thinking, system logic and erudition.
- 5.5. Dichotomous system (0/1) is to be applied for estimating of the results of each variant of the Dictation. For each correct answer the participant gets 1 point,

for wrong answer – 0 points. There can only be one correct answer on each question.

- 5.6. Each participant of the Dictation receives two results. For the first part – in the form of score (the number of points) and the short review estimating level of competence in the set limits (0-5, 6-10 correct answers). For the second part – in the form of score (the number of points). The maximum score for the second part – 30 points.
- 5.7. Dictation is carried out in the Russian and English languages. Dictation can also be carried out in the official language of the hosting country upon the condition of translation of the tasks of the Dictation on a voluntary basis.
- 5.8. Each venue appoints the person responsible for non-disclosure of information concerning the contents of the Dictation prior to start of the Dictation.
- 5.9. Each participant receives the printed form for writing of the Dictation, the printed form with tasks of the Dictation and oral instruction for filling out the form before the start of the Dictation. Performing time of completion of the tasks is no longer than 45 minutes. The general time of carrying out of the Dictation, including instructing of participants is 60 minutes.
- 5.10. Each participant gets a form for writing of the Dictation with the Individual Identification number. This number is also duplicated in the form of a tear sheet which remains with the participant. Using this sheet the participant is able to check the result on the Dictation's Website. The order of assignment of individual identification numbers is specified in the instruction for carrying out of the Dictation.
- 5.11. Participants of the Dictation are recommended to perform tasks individually, without assistance and use of external sources of information. For sight-disabled persons technical assistance of volunteers is possible.
- 5.12. Venues scan the completed and handed over writing forms of the Dictation; scanned forms are uploaded to the Personal account page in the time limits mentioned in Stipulation 6 of the present Provision.
- 5.13. Handed over writing forms of the Dictation cannot be reviewed and returned to participants. The appeal is not available.
- 5.14. The participant bears responsibility for correct filling of the form. In case of incorrect filling of the form the results of the Dictation are subject to annulment.
- 5.15. Results of the Dictation by individual participants (according to individual identification numbers) as well as the correct answers to the tasks of the Dictation are published on Dictation's Website in the terms specified in Stipulation 6 of the present Provision.

- 5.16. Individuals, who are not able to take part in the Dictation writing at the venue, have the opportunity to write the Dictation online.
- 5.17. Access to online writing on the Dictation's website opens on the day of the Dictation at 14:00 Moscow time.
- 5.18. Straight after the finishing of online Dictation participant is provided with the results.
- 5.19. Each Head of the venue and each Manager of the venue are provided with a Letter of appreciation.
- 5.20. Each participant of the Dictation is provided with Certificate of participation at the venue of the Dictation. Layout of Certificates is given to each venue by the Organizer of the Dictation.
- 5.21. Each venue is provided with the layout of Letters of appreciation for organizational and voluntary assistance to those who can be awarded by the Head and/or Manager of the venue upon their decision.
- 5.22. The period of storage of the completed forms of the Dictation is 1 year.
- 5.23. Upon the results of the Dictation statistical report is to be formed.

6. Important Dates of the Geographical Dictation – 2019

1. Registration of venues of the Dictation on the official website of the Dictation: **from July 29 till October 10, 2019.**

2. Providing the venues with the access to the instructions for the conducting of the Dictation on the official website of the Dictation: starting from **August 22, 2019.**

3. Providing the venues with the access on the website to the form for writing the Dictation, a form of the participant's certificate, a script for the Dictation, video files: starting from **September 30, 2019.**

4. Providing the venues with the scenario plan of the Dictation: starting from **October 14, 2019**

5. Providing the venues with the access to forms with dictation tasks, presentations in PowerPoint and video presentations with dictation tasks on the website of the Dictation: starting from **October 24, 2019.**

6. Carrying out the Dictation on the venues: **12 pm noon (local time), October 27, 2019.**

7. Carrying out the Dictation on the Website of the Dictation: since **2 pm, October 27 till 2 pm, October 31, 2019 (Moscow time).**

8. Publication of correct answers on the Website of the Dictation: **October 31, 2019.**

9. Loading of the scanned forms of the participants of the Dictation to the Website of the Dictation: **by November 1, 2019.**

10. The publication of the individual results of the dictation on the Website of the Dictation: **November 29, 2019.**

11. Publication on the Website of the Dictation of the statistical report on the results of the Dictation: **February 17, 2020.**

<http://dictant.rgo.ru>